



08/09/17

Dear Parents/Carers,

This letter is to inform you of a **Year 7 Meet and Greet** which will take place on **Thursday 14th September 3.15-5.15pm**.

This is an opportunity for you to meet your child's Academic Tutor for a **5 minute** meeting face to face to discuss any concerns you may have since your child joined us.

We would like to stress that the quickest and easiest way to contact your child's Academic Tutor is via email, as this can be done at any time, any day and your Academic Tutor will contact you at their earliest convenience. The Meet and Greet is purely to speak to them face to face with any initial concerns during your child's first week at school.

If you are happy and have no concerns you are not expected to attend this Meet and Greet.

7.1	Mr. M Seddon	m.seddon@gateacre.org
7.2	Mrs S. Worthington	s.worthington@gateacre.org
7.3	Mr P. Byrne	p.byrne@gateacre.org
7.4	Mr J. Fairclough	j.fairclough@gateacre.org
7.5	Mrs E. Gash (Mon-Tues) Mrs H. Williams (Wed-Fri)	e.gash@gateacre.org h.williams@gateacre.org
7.6	Miss E. Cullen	e.cullen@gateacre.org
Head of Year	Mrs F. Delaney	f.delaney@gateacre.org
Assistant Head of Year 7	Mr L. Gibbons	l.gibbons@gateacre.org
Year 7 Admin	Mrs F. Henry	f.henry@gateacre.org

Please note there will be a Year 7 Parents' Evening later in the school year where you will be given the opportunity to meet with your child's subject teachers.

If you still wish to attend the evening please ask your child to book a 5 minute appointment using the attached sheet on the reverse of this letter. When attending the evening, please make sure you sign in at the blue tables in the atrium before your appointment.

Yours faithfully,

Mrs F. Delaney
Head of Year 7



APPOINTMENT TIME

<u>Time</u>	<u>Academic Tutor</u>
3.15	
3.20	
3.25	
3.30	
3.35	
3.40	
3.45	
3.50	
3.55	
4.00	
4.05	
4.10	
4.15	
4.20	
4.25	
4.30	
4.35	
4.40	
4.45	
4.50	
4.55	
5.00	
5.05	
5.10	
5.15	