



# Gateacre School Careers Programme 2022 -2023

## Implementation

Our careers programme is delivered through timetabled lessons as part of our Personal Development curriculum. Students also receive careers information through planned events as well as across the curriculum.

Careers support is available in school through The Careers Leader , The Assistant Headteacher Sixth Form , Form tutors , Subject teachers, SLT and with our Independent Career Connect Advisor .

Students can access information on the school network , via the school website and on the Careers Information Padlet .

## The Gatsby Benchmarks

Gateacre School's Careers Plan supports the achievement of the eight Gatsby benchmarks:

<b>Benchmark 1: A Stable Careers Programme</b> <i>Every school and college should have an embedded programme of career education and guidance that is known and understood by Students, parents, teachers, governors and employers.</i>
<b>Benchmark 2: Learning from Career and Labour Market Information</b> <i>Every Student and their parents should have access to good quality information about future study options and labour market opportunities. They will need the support of an informed adviser to make the best use of available information</i>
<b>Benchmark 3: Addressing the Needs of Each Student</b> <i>Students have different career guidance needs at different stages. Opportunities for advice and support need to be tailored to the needs of each Student. A school's careers programme should embed equality and diversity considerations throughout.</i>
<b>Benchmark 4: Linking Curriculum Learning to Careers</b> <i>All teachers should link curriculum learning with careers. STEM subject teachers should highlight the relevance of STEM subjects for a wide range of careers paths.</i>
<b>Benchmark 5: Encounters with Employers and Employees</b> <i>Every Student should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities including visiting speakers, mentoring and enterprise schemes.</i>
<b>Benchmark 6: Experiences of Workplaces</b> <i>Every Student should have first-hand experience of the workplace through work visits, work shadowing, and/or work experience to help their exploration of career opportunities, and expand their networks.</i>
<b>Benchmark 7: Encounters with Further and Higher Education</b> <i>All Students should understand the full range of learning opportunities that are available to them. This includes both academic and vocational routes and learning in schools, colleges, universities and in the workplace.</i>
<b>Benchmark 8: Personal Guidance</b> <i>Every Student should have opportunities for guidance interviews with a careers adviser, who could be internal (a member of school staff) or external, provided they are trained to an appropriate level. These should be available whenever significant study or career choices are being made. They should be expected for all Students but should be timed to meet their individual needs.</i>

## Careers Programme Year 7

Careers Lessons	Careers Information available to students	Careers Events
<p>Managing Transition</p> <ul style="list-style-type: none"> <li>○ Managing Transition</li> <li>○ Aspirations</li> <li>○ Icould</li> <li>○ The Buzz Quiz</li> <li>○ Careers Software Log In</li> <li>○ Career Matchmaker</li> <li>○ STEM Club</li> <li>○ National Careers Week</li> <li>○ International Women’s Day</li> <li>○ Careers in the police</li> </ul> <p>The World of Work - STEAM SCHOOL</p> <ul style="list-style-type: none"> <li>● Meet the robots</li> <li>● A day in the life of an engineer</li> <li>● The Robot Dog</li> <li>● A personal Root</li> </ul> <p>Steam School Challenges</p> <p><b>Personal Finance</b></p> <ul style="list-style-type: none"> <li>○ Why do we use Money</li> <li>○ What do you do with money</li> <li>○ What is the best way to pay for things</li> <li>○ Borrowing money</li> <li>○ How can I keep control of money</li> <li>○ Saving vs Spending &amp; Budgeting your money</li> <li>○ Being a clever consumer</li> </ul>	<p>Students have access to careers advice in and outside of school this is available via:</p> <ul style="list-style-type: none"> <li>○ Dedicated Careers section on school website with links for further advice</li> <li>○ Careers lessons</li> <li>○ Carers Padlet</li> <li>○ Careers assemblies</li> <li>○ Careers Leader Drop In</li> <li>○ Careers Advisor Drop In</li> <li>○ One to One Careers Meetings</li> <li>○ Literacy – communication</li> <li>○ Financial Literacy</li> <li>○ Volunteering</li> <li>○ Xello</li> <li>○ Start</li> <li>○ Morrisby</li> <li>○ National Careers service</li> <li>○ SACU</li> </ul>	<p>–</p> <p>Careers Assemblies Virtual Careers Fair National Careers week Apprenticeship Week Apprenticeship performances – Open the Door Media ( date tbc)</p> <p>Employer Events STEAM SCHOOL Missions</p> <p>Raising aspiration Events LJMU Raising aspiration</p>

## Careers Programme Year 8

### Careers Lessons

- Introduction to careers and future focus
- Self-awareness
- What is Work?
- Developing Employability Skills
- Communication ( 3 sessions)
- Confidence (3sessions)
- Leadership ( 3 sessions)

### The World Of Work

### STEAM School

- Food waste
- Business and apps – Too Good to go
- 3D printed Food
- Lab Grown Meet
- STEAM School Enterprise Missions

### Careers Information available to students

Students have access to careers advice in and outside of school this is available via:

- Dedicated Careers section on school website with links for further advice
- Careers lessons
- Carers Padlet
- Careers assemblies
- Careers Leader Drop In
- Careers Advisor Drop In
- One to One Careers Meetings
- Literacy – communication
- Financial Literacy
- Volunteering
- Xello
- Start
- Morrisby
- National Careers service
- SACU
- Access to Linking subject to careers – success at schools magazines
- Morrisby Careers

### Careers Events

Careers Assemblies  
 Virtual Careers Fair  
 National Careers week  
 Apprenticeship Week

Apprenticeship performances – Open the Door Media  
 Everton in the community  
 In House Experience of a workplace ( Receptionist role)

## Careers Programme Year 9

### Careers Lessons

#### Planning for the Future

- Careers and future focus introduction
- What are my aspirations
- Raising aspiration tasks
- Goal setting
- Planning for the future
- Personal Branding
- What do I need to plan for
- How do I work best with others
- Skills for working with others

#### My Choices Post 14 Options

- Xello Sessions
- Choosing options
- Options assemblies
- Linking to curriculum to careers subject presentations
- Careers research
- Options support
- Options evening
- Personal guidance
- National Careers Service Activities
- Icould

#### Decisions post Year 9

Linking Curriculum to careers  
 Choosing Options  
 What are qualifications

### Careers Information available to students

Students have access to careers advice in and outside of school this is available via:

- Dedicated Careers section on school website with links for further advice
- Careers lessons
- Carers Padlet
- Careers assemblies
- Careers Leader Drop In
- Careers Advisor Drop In
- One to One Careers Meetings
- Literacy – communication
- Financial Literacy
- Volunteering
- Xello
- Start
- Morrisby
- National Careers service
- SACU
- Access to Linking subject to careers – success at schools magazines

Morrisby Careers

### Careers Events

- Annual Future Careers Fair
- Meet The Employer event ( July 23
- Apprenticeship performances – Open the Door Media
- Workplace visit to Walker art Gallery Trip ( all year 9)
- Options assemblies
- Options Evening
- Linking Curriculum to your future sessions delivered by each curriculum area
- Virtual Experience of a Workplace July 22
- Cadent Gas
- Savvy Group
- Merseycare NHS
- Mersey Rail
- National Museums
- Sovini
- Liverpool John Moore's University Raising Aspiration assemblies
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## Careers Programme Year 10

Students follow a careers programme that links their studies to different careers and explore to options that are open to them post 16 . Students consider STEM Career options and Next Steps available to them post GCSE study- this will include looking at alternative study to A Level. Students are given the opportunity to think about career planning and future options. In particular, they are encouraged to:

- reflect on their unique strengths;
- think about their ambitions; and
- set targets for self-development.

Students will consider their bigger picture by exploring how they are unique and then look marketing themselves by developing their own personal branding. Students focus on Financial capability looking at LMI, how to budget and calculation deductions from pay, this is discussed in the personal development sessions and then continued as a project in the maths department and with Young Enterprise in an enterprise based Learn to Earn Day . Students take part in the EconoME Project which helps them to understand the Economy better and provides them with the analytical skills to make informed decisions that will benefit themselves and the world around them.

At the end of the year students will

- Have considered their future career aspirations
- Learnt about different types of employment
- Considered how to promote themselves to obtain a position
- Learnt about different types of businesses and organisations
- Looked at their rights and responsibilities in the work place
- Investigate local colleges
- Carry out careers research using careers software to identify potential careers of interest
- Consider the local and national labour market
- Look at rights and responsibilities at work
- Carry out careers self-awareness questionnaires
- Explored different personalised career options
- career options
- Developed further understanding of personal finance and economic awareness
- Consider labour market information
- Attend an careers fair in school with employers, training providers, colleges, universities

Careers Lessons	Careers Information available to students	Careers Events
<p>Intro to careers and future focus            What do I want to do?            Types of employment            Marketing            Personal Branding            Rights at work            Responsibilities at work            Employment opportunities            Employment opportunities            Business structure            Business organisation            Entrepreneurship            Risk</p> <p>Personal Finance and Economic awareness</p> <ul style="list-style-type: none"> <li>o Econome – What influences my decisions</li> <li>o Econome – How can I make informed decisions</li> <li>o Econome – Do my decisions really matter</li> <li>o How can I stay in control of my money?</li> <li>o Understanding payslips</li> <li>o Credit</li> <li>o Debt</li> </ul> <p>Careers exploration and Profiling with careers software            Careers self-assessment            Personality Quiz            Career Matching            Understanding career matches            Careers research            Skills lab exploration            CV builder</p> <p><b>Labour Market Information</b>            Careers in the civil service            Careers in the NHS            Employability with BP</p> <p>with BP            Start Profile            Raising aspiration assemblies            Work experience Everton in the community (targeted Group)            Maths Labour Markets and Finance Theme            Meet the employer event – Civil Service (targeted group)            Work experience construction (targeted group)            Annual Careers Fair (in house)            Virtual Careers Fair            National Careers week</p>	<p>Students have access to careers advice in and outside of school this is available via:</p> <ul style="list-style-type: none"> <li>o Dedicated Careers section on school website with links for further advice</li> <li>o Careers Padlet</li> <li>o Careers lessons</li> <li>o Careers assemblies</li> <li>o Careers Leader Drop In</li> <li>o Careers Advisor Drop In</li> <li>o One to One Careers Meetings Sessions</li> <li>o Literacy – communication</li> <li>o Financial Literacy</li> <li>o Careers materials</li> <li>o National Careers service</li> <li>o SACU</li> <li>o XELLO</li> <li>o Morrisby Careers</li> </ul> <p>Be ready Careers Website Access to Skills Builder</p> <p>Sessions with</p> <ul style="list-style-type: none"> <li>o Access to Career Connect Advisor</li> <li>o Careers guidance with National careers Service webchat</li> <li>o Ability to access advice via Xello and Morrisby</li> <li>o Career Leader drop in every lunch time</li> </ul>	<p><b>Linking Curriculum to careers</b></p> <ul style="list-style-type: none"> <li>❑ Within each curriculum area teachers link curriculum learning to careers highlighting skills and knowledge. All subject area curriculum maps identify opportunities for linking curriculum to careers ( see Faculty Curriculum Maps)</li> <li>❑ Maths Labour Markets and Finance Theme</li> </ul> <p>Everton in the Community            Pathways to Construction            Pathways to Health and social care</p> <p><b>Future Focus Fair</b></p> <p><b>Events</b></p> <ul style="list-style-type: none"> <li>➤ Raising aspiration assemblies</li> <li>➤ Work experience Everton in the community (targeted Group)</li> <li>➤ Maths Labour Markets and Finance Theme</li> <li>➤ Meet the employer event – Civil Service (targeted group)</li> <li>➤ Work experience construction (targeted group)</li> <li>➤ Annual Careers Fair (in house)</li> <li>➤ Virtual Careers Fair</li> <li>➤ National Careers week</li> <li>• International Women’s day Career lessons are provided each week with their form tutor who is the person responsible for each students personal development</li> <li>• Career activities are also provided via enrichment and enhanced learning opportunities</li> </ul>

## Careers Programme Year 11

Students take part in activities that involve researching information about further education, training and career options available to them. They learn the importance of using relevant information and guidance to make informed career plans. Students explore the links between subjects and the world of work, significantly how studying certain subjects will help in gaining employment in certain career pathways. Students use They use career planning tools to investigate career opportunities that apply to them. Students learn about the importance of career planning and begin to understand that it is a lifelong process. students begin to recognise the skills and qualities required in the workplace and what they look like in practice. Students appreciate how the skills and qualities they develop in school are like those required in the workplace. Throughout the year students develop an understanding of job application and interview procedures. They are given the opportunity to demonstrate their new knowledge and understanding through a range of scenarios. Students will have encounters with training providers, employers, higher and further education organisations. Students will discuss their post 16 transition with Career Connect, form tutors, SLT.

At the end of the year students will

- Consider the range of options post 16
- Investigate local colleges
- Carry out careers research using careers software to identify potential careers of interest
- Consider the local and national labour market
- Look at rights and responsibilities at work
- Develop employability skills
- Carry out careers self-awareness questionnaires
- Have an interview with a career's advisor at school
- Can carry out a career's webchat
- Attend an careers fair in school with employers, training providers, colleges, universities
- Hear from further education providers
- Learn about apprenticeships and T levels
- Attend a virtual careers fair – National Careers Week
- Gain support with travel ( targeted Group)
- Taster days ( targeted group)



Careers Lessons	Careers Information and advice available to students	Careers Events
<p><b>Planning for the Future – What are my options post 16</b></p> <ul style="list-style-type: none"> <li>○ Career aspiration questionnaires</li> <li>○ What are the choices post 16?</li> <li>○ Options – looking at different options</li> <li>○ Local options – colleges and providers</li> <li>○ What is an apprenticeship</li> <li>○ T Levels</li> <li>○ SACU subjects and careers</li> <li>○ Careers Research Using Career mapping tools Morrisby (Job profiles)</li> <li>○</li> <li>○ LMI</li> <li>○ Help me decide students use careers exploration tools to look at options using career pilot (2 sessions)</li> <li>○ Personal Branding (3 sessions)</li> <li>○ Job Hunting (2 sessions)</li> <li>○ CV writing 3 sessions</li> <li>○ Careers, Using the National Careers Service</li> <li>○ National Careers service webchat</li> <li>○ Assertiveness (3 sessions)</li> <li>○ Communication 2 sessions</li> <li>○ Confidence ( 3 sessions)</li> <li>○ Destination and transition support</li> <li>○ Recruitment and Selection Methods</li> <li>○</li> <li>○ Completing an Application Form</li> <li>○ Interviews</li> <li>○ Assessment centres</li> <li>○ Self-employment and business formation</li> <li>○ Destination</li> <li>○</li> </ul>	<p>Students have access to careers advice in and outside of school this is available via:</p> <ul style="list-style-type: none"> <li>○ Dedicated Careers section on school website with links for further advice</li> <li>○ Careers lessons</li> <li>○ Careers assemblies</li> <li>○ Careers Leader Drop In</li> <li>○ Careers Advisor Drop In</li> <li>○ One to One Careers Meetings</li> <li>○ Sessions</li> <li>○ Literacy – communication</li> <li>○ Financial Literacy</li> <li>○ Carers materials</li> <li>○ Careers Portal career Connect</li> <li>○ Kudos</li> <li>○ National Careers service</li> <li>○ SACU</li> <li>○ Morrisby Careers</li> <li>○ Access to Linking subject to careers – success at schools magazines</li> <li>○ Access to Skills Builder</li> </ul> <p>Sessions with</p> <ul style="list-style-type: none"> <li>○ Personal guidance interview</li> <li>○ Careers guidance with National careers Service web chat</li> <li>○ Ability to access advice via Xello</li> <li>○ Career Leader drop in every lunch time and break time</li> </ul> <p><b>Careers exploration</b>  The National Careers service Morrisby career Aspirations Morrisby skills tests  SACU Spartan Tests  Strat/Xello Profiling</p>	<p><b>Events</b></p> <ul style="list-style-type: none"> <li>➤ Future Focus Fair with 75 providers and employers</li> <li>➤ Raising aspiration employers sessions with Elevate EBP</li> <li>➤ Careers Assemblies</li> <li>➤ Provider sessions</li> <li>➤ Annual Careers Fair (in house)</li> <li>➤ Virtual Careers Fair</li> <li>➤ National Careers week</li> <li>➤ Careers Assemblies Riverside</li> <li>➤ Career assembly LLS</li> <li>➤ International Women’s day</li> <li>➤ Sixth form Open Evening</li> <li>➤ Sixth form talks</li> <li>➤ Apprenticeship Service Talk with Open the door Media</li> <li>➤ Taster Days Targeted Students</li> <li>➤ Transition events ( targeted students)</li> <li>➤ National citizen Service assemblies</li> <li>➤ Civil Service Employability session</li> <li>➤ Mock Interviews</li> </ul> <p><b>Linking Curriculum to Careers</b></p> <ul style="list-style-type: none"> <li>➤ Within each curriculum area teachers link curriculum learning to careers highlighting skills and knowledge. All subject area curriculum maps identify opportunities for linking curriculum to careers ( see Faculty Curriculum Maps)</li> <li>➤ Career lessons are provided each week with their form tutor who is the person responsible for each students personal development</li> <li>➤ Career activities are also provided via enrichment and enhanced learning opportunities</li> </ul>

## Careers Programme Year 12

Students follow a careers programme that links their studies to different careers and explore to options that are open to them post 18 . Students consider career options and next Steps available to them looking at alternative study to university.. Students will consider their bigger picture by exploring how they are unique and then look marketing themselves be developing their own personal branding. Students focus on Financial capability looking at LMI, how to budget and calculation deductions from pay. Students look at finances for the independent living and student finance.

Careers Lessons	Careers Information available to students	Careers Events
<p><b>Year 12</b></p> <ul style="list-style-type: none"> <li>○ IAG at Gateacre session</li> <li>○ Employability Self assessment Spartan Test</li> <li>○ Employability SACU Career Mapping</li> <li>○ Transition options post 18</li> <li>○ Employability skills</li> <li>○ Preparation for work experience</li> <li>○ virtual work experience</li> <li>○ Work experience</li> <li>○ Health and Safety in the workplace</li> <li>○ Experience of a work place</li> <li>○ Reflection of work placement</li> <li>○ Employability</li> <li>○ CV Personal Development</li> <li>○ CV Workshop</li> <li>○ Employability – the application process</li> <li>○ Employability assessment centres</li> <li>○ Online Behaviour in the workplace</li> <li>○ University applications</li> <li>○ UCAS</li> <li>○ Personal Statements</li> <li>○ Alternatives to university</li> <li>○ Apprenticeships</li> <li>○ Goal Setting</li> <li>○ Morrisby Careers Mapping</li> <li>○ Managing Finances</li> <li>○ Choosing financial Services</li> <li>○ Borrowing Money</li> <li>○ Independent Living</li> <li>○ Mortgages</li> <li>○ Renting</li> <li>○ Consumer rights</li> <li>○</li> </ul>	<p>Students have access to careers advice in and outside of school this is available via:</p> <ul style="list-style-type: none"> <li>○ Dedicated Careers section on school website with links for further advice</li> <li>○ Careers lessons</li> <li>○ Careers assemblies</li> <li>○ Careers Leader Drop In</li> <li>○ Careers Advisor Drop In</li> <li>○ One to One Careers Meetings</li> <li>○ Sessions</li> <li>○ Literacy – communication</li> <li>○ Financial Literacy</li> <li>○ Carers materials</li> <li>○ Careers Portal career Connect</li> <li>○ Kudos</li> <li>○ National Careers service</li> <li>○ SACU</li> <li>○ Morrisby Careers</li> <li>○ Access to Linking subject to careers – success at schools magazines</li> <li>○ Be ready Careers Website</li> <li>○ Access to Skills Builder</li> </ul> <p>Sessions with</p> <ul style="list-style-type: none"> <li>○ Access to career Connect Portal</li> <li>○ Access to Career Connect Advisor</li> <li>○ Careers guidance with National careers Service web chat</li> <li>○ Ability to access advice via Kudos</li> <li>○ Career Leader drop in every lunch time</li> <li>○ <b>Careers exploration</b></li> <li>○ The National Careers service</li> <li>○ Morrisby career Aspirations</li> <li>○ Morrisby skills tests</li> </ul> <p>SACU Spartan Tests</p>	<p><b>Career sessions and events</b></p> <ul style="list-style-type: none"> <li>○ EPQ</li> <li>○ Student Finance Talks</li> <li>○ Stock Market Work Related Challenge</li> <li>○ Career Fair</li> <li>○ Virtual careers fair</li> <li>○ Future Focus Week</li> <li>○ Meet the employer event</li> <li>○ Apprenticeship Service Work Shop</li> <li>○ interview</li> <li>○ University visits</li> <li>○ Virtual university visits</li> <li>○ Pathways to law</li> <li>○ Pathways to medicine</li> <li>○ Pathways to architecture</li> <li>○ Liverpool Scholars Programme</li> </ul>

## Careers Programme Year 13

Students take part in activities that involve researching information about further education, training and career options available to them. They learn the importance of using relevant information and guidance to make informed career plans. Students explore the links between subjects and the world of work, significantly how studying certain subjects will help in gaining employment in certain career pathways. Student's use They use career planning tools to investigate career opportunities that apply to them. Students learn about the importance of career planning and begin to understand that it is a lifelong process. Students begin to recognise the skills and qualities required in the workplace and what they look like in practice. Students appreciate how the skills and qualities they develop In school are similar to those required in the workplace. Throughout the year students develop an understanding of application and interview procedures. They are given the opportunity to demonstrate their new knowledge and understanding through a range of scenarios. Students will have encounters with training providers, employers, higher and further education organisations. Students will discuss their post 18 transition with Careers leader /Careers advisor , University advisors , form tutors, SLT.

### Careers Lessons

- UCAS personal statements ( tutorials and allocated sessions)
- UCAS Application support sessions
- Personal statement support sessions
- Career Pathways
- LMI
- Promoting yourself
- Interview Techniques
- Practice Interviews
- Becoming an employee – Employment rights
- Online Reputation – business profiles
- Digital Foot Print – business profiles
- 21<sup>st</sup> Century Skills
  
- **Morrisby Aspirations**
- **MOOCs**
- **Virtual University Visits**
- **Virtual Interview Practice**
- **Personal Statement sessions**

### Careers Information available to students

Students have access to careers advice in and outside of school this is available via:

- Dedicated Careers section on school website with links for further advice
- Careers lessons
- Careers Padlet
- Careers assemblies
- Careers Leader Drop In
- Careers Advisor Drop In
- One to One Careers Meetings
- Sessions
- Literacy – communication
- Financial Literacy
- Carers materials
- Careers Portal career Connect
- XELLO
- National Careers service
- SACU
- START Profile
- Morrisby Careers
- Sessions with
  - Access to Career Connect Advisor throughout the year
  - Careers Laeder Drop In
  - Careers with sixth form team
  - Careers guidance with National careers Service web chat
  - Ability to access advice via Kudos
  - Career Leader drop in every lunch time
  - **Careers exploration**
  - The National Careers service
  - Morrisby career Aspirations
  - Morrisby skills tests
  - SACU Spartan Tests
  - MOOCs

### Careers Events

#### Career sessions and events

- EPQ
- Employer workshops
- Pathways to Law
- Pathways to Architecture
- Pathways to medicine
- Liverpool Scholars programme
- Apprenticeship Workshop
- Stock Market Work related challengeStudent Finance Talks
- Career Fair
- Meet the employer event
- Face to face interviews
- Adlib experience of an workplace and meet the employer activity ( targeted students)
- Future Focus fair
- Employer assemblies
- Enterprise Morning
- National Citizen Service
- Employer workshops future focus day
- Apprenticeship Service
- Meet Employers and Training providers – Careers Fair through Career Connect
- Civil Service
- Liverpool John Moore University Enterprise advisor
-